**USFS - Shasta-Trinity National Forest**

Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for law enforcement Projects, regulation Section 4970.15.3(b)(1-5).

Failure by Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant’s Application.

If multiple proposed Projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

For proposed Projects requesting Grant funding for snow and/or winter activities. Applicants must ensure the activities and/or Equipment/Heavy Equipment requested are not and/or cannot be funded by the Department’s Winter Program (commonly referred to as the Snow Grooming Program).

*For proposed Projects requesting Grant funding for the maintenance of roads and/or trails, note that only roads and/or trails that allow “green sticker” Off-Highway Vehicles are allowed to receive Grant funding.*

Applicants are reminded that no Grant funds and/or match can be expended, or Project activities conducted in any land owned or managed by the Department except as allowed in the Grants and Cooperative Agreements Program regulations section 4970.09 (b)(10).

**Education & Safety, Mt. Shasta Avalanche Education G23-02-16-S01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* #1 – Applicant must clarify that all “Know Before You Go” avalanche awareness events are open to the public. Applicant is reminded any class or field trainings not offered to the public are not eligible Project activities for an Education and Safety Project. Applicant must remove language and any cost associated with this activity from the Project Cost Estimate.
* #4 – Applicant must clarify what " Replacing, installing, or maintaining boundary markers/signs” is, as it appears to be a Restoration activity.

***Project Description – All Others***

* Location of Training/Services – Applicant is reminded that all Project activities must be within the State of California.

***Project Cost Estimate***

* Staff #1 & 3 – Applicant must provide additional information on what is meant by “maintains website” and how these activities are different from Contract #2 "Website Technician".
* Staff #3 "Avalanche Center Director" – Patrol is a law enforcement activity; Applicant must clarify the meaning of patrol in this Project.
* Staff #4 "FMSAC Executive Director" – “Grant writing”, “networking for snowmobile program activities” and “fundraising events” are not eligible Project activities as they do not relate to the completion of the Project. Applicant must remove language and any cost associated with these activities. In addition, "Grant reporting and invoicing" appears to be indirect activity as it does not directly relate to the completion of the Project. Applicant must explain how this activity directly supports the Project or move the verbiage for this activity and the cost associated with it to the Indirect Costs category.
* Contracts #1 “Education and Outreach Coordinator” – Managing all social media education requests, answering emails/social media messages” and "conduct market research…"is considered an indirect expense as it does not directly relate to the completion of the Project. Applicant must move the verbiage for this item and the cost associated with it to the Indirect Costs category.
* Contracts #2 "Website Technician" – Applicant must clarify if the total cost is the full amount for website management (including OHV and non-OHV content) or a prorated total covering only the OHV content.
* Materials / Supplies #1 “Weather Station ongoing maintenance” – Line item is considered indirect as it does not directly relate to the completion of the Project. Applicant must move this line item to Indirect Costs category.
* Equipment Use Expenses #2, & 4-6 – Equipment fuel expenses are reimbursed based on actual cost, not per mile charge. Applicant must describe in the notes section how fuel costs were determined (a per mile charge provided for the methodology would be acceptable) and change the unit of measurement to “Each” or “Miscellaneous.”
* Equipment Purchases #1 "Two snowmobiles" – Cost per unit appears excessive. Applicant must further define how the cost per unit was determined.
* Equipment Purchases #2 "Snowmobile sled deck for FS vehicle" – Snowmobile sled deck is not considered Equipment. Applicant must move this line item to the Others category.
* Equipment Purchases #3 "Snowblower for OSV trailhead facilities" – Line item is not an eligible purchase in an Education and Safety Project, as it is a Ground Operations Project activity. Applicant must remove line item.

***Evaluation Criteria***

* #5 – Project Description section does not support the selections of “ATV”, “Motorcycle” and "Recreation Utility Vehicle (RUV)/Side-by-Side". Applicant does not state the Project addresses the selected vehicle type.
* #6 – Narrative does not support the selection of “The Applicant initiated and conducted publicly noticed meeting(s)…”. Applicant stated the meeting was held virtually. The Applicant did not notify the Division prior to the virtual meeting. In addition, Applicant must identify who hosted the stakeholder meetings.
* #7 – Narrative does not support the selections of “Objectives and outcomes” and “Plan to implement the Project”. Applicant must provide identifiable and/or measurable elements to substantiate selections.
* #8 – The Project Description section does not support the selection of "Outreach booth/exhibits" as methods of education. Applicant must provide additional details in that section to support the selection.
* #9 – "Snowball fundraiser, Boy Scout group events, Film Festivals, and school groups” does not appear to be part of the Project. Applicant must provide additional details in Project Description section to support the selection.
* #10 – Narrative does not support the selection. Data must align with the information provided in evaluation criteria #8 and correlate with the response provided in the narrative of evaluation criteria #9.