**USFS – Humboldt – Toiyabe National Forest**

The information provided below is the OHMVR Division Factual Findings for this Applicant. The information provided reflects the OHMVR Division’s review and determination of the Applicant’s final application.

For information regarding the appeal process, see Section 4970.17 of the Grants and Cooperative Agreements Program regulations at <https://ohv.parks.ca.gov/pages/1140/files/2021-Regulations.pdf>

**General Evaluation Criteria**

* #1d – OHV Opportunity Ratio. Add 2 points.
* #5 – Applicant has been out of good standing the past two years prior to the current Grant Cycle. Deduct 10 points.
* #7b – Applicant did not provide enough information for the review team to determine whether or not the OHV areas are patrolled at least 5 days per week by appropriate personnel that are authorized to issue citations. Deduct 5 points.

**Ground Operations, G21-02-04-G01**

***Project Description – Background***

* No change.

***Project Description – Project Description***

* No change.

***Project Description – List of Project Deliverables***

* #2 and #3 – Deliverables are duplicative of #1 and if awarded, applicant must revise to remove.

***Project Description – All Others***

* No change.

***Project Cost Estimate***

* Equipment Use Expense #3 "HTNF Road Crew Heavy Equipment" – Applicant did not clarify how cost was determined. Line item is reduced by one quarter compared to like projects. Deduct $1,240 Grant and $1,239 match.
* Equipment Use Expense #4 "OHV/OSV Equipment Maintenance" – Applicant did not clarify if the equipment was purchased within the Grants program. Only Equipment purchased within the Grants program are eligible for maintenance. Line item is removed. Deduct $9,914 Grant.
* Equipment Use Expense #5 "OHV/OSV Equipment Fuel" – Applicant did not clarify how cost was determined. Line item is reduced by one quarter compared to like projects. Deduct $2,156 Grant.

Revised Totals:

Grant Request: $291,861

Match: $201,073

Total Project cost: $492,934

***Evaluation Criteria***

* #2 – Narrative does not support the selections ''Negative impacts to cultural sites'', ''Damage to special status species'' and 'Potential trespass'. Applicant did not provide additional details and/or examples for how ''failure to complete the Project will result in...'' for each unsupported selections, not how the completing the project will protect. Deduct 6 points.
* #3 – Narrative does not support the selections of ''Maintaining trails that provide use for multi-use'', ''Installing or repairing erosion control features'' and ''Providing varied levels of riding difficulty''. Applicant did not provide examples of the activities performed as part of this Project to support the selection. Deduct 9 points.
* #4 – Narrative does not support the selection. Applicant did not clarify if the stakeholder meeting was specifically held to discuss this Grant Application. Applicant did not supply the dates, locations of the stakeholders meeting or address how each stakeholder is a stakeholder to this Project. Deduct 1 point.
* #6 – Narrative does not support the selections of ''Protecting water quality'', ''Providing an alternative to wet crossing'', ''Re-routing trails to divert...'', and ''Protecting cultural sites''. Applicant did not provide a detailed explanation for each statement and how the Project addresses these issues. Deduct 4 points.

**Education & Safety, G21-02-04-S01**

***Project Description – Background***

* No change.

***Project Description – Project Description***

* No change.

***Project Description – List of Project Deliverables***

* No change.

***Project Description – All Others***

* No change.

***Project Cost Estimate***

* Contracts #1 ''Website Maintenance'' – Contractor cannot donate services as a source of match. Deduct $1,000 match.
* Contracts #2 ''Website Development'' – Contractor cannot donate services as a source of match. Deduct $1,700 match.
* Contracts #3 ''Website Server Fees'' – Website server fees are considered an Indirect expense because they do not directly relate to the scope of the Project. Move $1,000 to Grant Indirect.
* Materials / Supplies #1 ''Material/Supplies-replacement safety – Applicant did not respond to Division comment and justify the cost increase compared to prior year's Application. Cost increase appears excessive, line-item total is decreased to only allow a 15% increase compared to previous year's Application line-item total. Deduct $3,183 Grant.
* Equipment Purchases #2 ''Weather Station'' – If funded, Applicant must move line item to the ''Other'' category. To be defined as Equipment it must be motorized. In addition, cost appears excessive; Applicant did not state how the cost was determined. Specific model online cost approximately $2,000. Furthermore, service fee is considered an Indirect expense. Based on the provided narrative, three Project activities were listed for this line item. Remaining balance ($3,500) item is reduced by 50%. Move $264 Grant to Indirect Grant and deduct $1,486 Grant (could not move the entire amount to Indirect because the Project has reached the 15% maximum allowable).
* Other #1 ''Training'' – Training is considered an Indirect activity because it does not directly relate to the completion of an Education and Safety Project. Applicant has exceeded 15% maximum allowable indirect. Line item is removed. Deduct $1,500 Grant and $2,000 match.
* Applicant does not meet the minimum 25% match requirement for the Project. Move $843 from Indirect Grant to Indirect match.

Revised Totals:

Grant Request: $140,423

Match: $46,808

Total Project cost: $187,231

***Evaluation Criteria***

* #2 – Applicant at one point in the last two calendar years prior to the current Grant cycle, has been out of Good Standing with the Division. Deduct 10 points.
* #6 – Narrative does not support the selections. Applicant did not explain how the public was notified of the meeting or the location of the meeting. Applicant did not provide the location of stakeholder meeting and clarify how they are stakeholders to the Project. Deduct 2 points.
* #7 – Narrative does not support the selections of ''Plan to implement the Project'', ''Evaluation of the Project process'' and ''Evaluation and feedback from Project participants''. Applicant did not provide clearly identifiable and/or measurable elements to substantiate selections. Deduct 6 points.
* #8 – Applicant's narrative does not support the selections of ''Printed media'', ''Outreach booths/Exhibits'', ''Audio/video programs'' and ''Website''. Applicant did not provide examples to support the selections. Deduct 6 points.