**Napa County Sheriff's Office**

Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for law enforcement Projects, regulation Section 4970.15.3(b)(1-5).

Failure by Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant’s Application.

If multiple proposed Projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

For proposed Projects requesting Grant funding for snow and/or winter activities. Applicants must ensure the activities and/or Equipment/Heavy Equipment requested are not and/or cannot be funded by the Department’s Winter Program (commonly referred to as the Snow Grooming Program).

*For proposed Projects requesting Grant funding for the maintenance of roads and/or trails, note that only roads and/or trails that allow “green sticker” Off-Highway Vehicles are allowed to receive Grant funding.*

Applicants are reminded that no Grant funds and/or match can be expended, or Project activities conducted in any land owned or managed by the Department except as allowed in the Grants and Cooperative Agreements Program regulations section 4970.09 (b)(10).

**Law Enforcement G23-03-35-L01**

***Needs Assessment***

* #1 – Applicant is reminded that Project funds can only be used for OHV patrol with a OHV nexus (i.e., prevent and/or arresting marijuana growers, vandals, illegal firearms shooting, clean up, and locating lost hunters).

***Project Certification***

* #1 – Applicant is reminded that target shooting and dumping are not within the scope of this Project.

***Project Cost Estimate***

* Staff #4 “Training Day” – Staff time for instructors is considered an indirect expense as it does not directly relate to the completion of the Project. Applicant must move the verbiage for this item and the cost associated with it to the Indirect Cost category.
* Equipment Use Expenses #1 “Mileage” – Applicant is reminded that Equipment fuel expenses are reimbursed based on actual cost, not per mile charge.
* Equipment Use Expenses #4 & 5 – Line items are considered indirect as they do not directly relate to the completion of the Project. Applicant must move these line items to Indirect Cost category.
* Others #3 & 4 – Compared to like Projects, “Rate” (cost per item) appears excessive for each line item. Applicant must provide additional details to justify rate cost for each line item. In addition, Applicant must line items to the Materials / Supplies category. #
* Others #5 “Motorcycle First Aid Kits” – Applicant must provide more details on the first aid kit(s) to be purchased and how it is specific to OHV patrol. Note that standard issue first aid kits are considered Indirect Costs.