**Lassen County Sheriff's Department**

Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for law enforcement Projects, regulation Section 4970.15.3(b)(1-5).

Failure by Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant’s Application.

If multiple proposed Projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

For proposed Projects requesting Grant funding for snow and/or winter activities. Applicants must ensure the activities and/or Equipment/Heavy Equipment requested are not and/or cannot be funded by the Department’s Winter Program (commonly referred to as the Snow Grooming Program).

*For proposed Projects requesting Grant funding for the maintenance of roads and/or trails, note that only roads and/or trails that allow “green sticker” Off-Highway Vehicles are allowed to receive Grant funding.*

Applicants are reminded that no Grant funds and/or match can be expended, or Project activities conducted in any land owned or managed by the Department except as allowed in the Grants and Cooperative Agreements Program regulations section 4970.09 (b)(10).

**Law Enforcement G23-03-65-L01**

***Needs Assessment***

* #4 – Applicant is reminded that activities such as privately sponsored OHV events are not eligible for funding. Applicant must confirm that events are open to the public.

***Project Certification***

* No comment.

***Project Cost Estimate***

* Staff #5 “Deputy Training” – Applicant listed this item in the prior year’s Application. Applicant must clarify if this is an annual training and why the training time increased from twelve (12) to sixteen (16) hours.
* Staff #6 “Sergeant Instructor” – Line item is considered indirect as it does not directly relate to the completion of the Project. Applicant must move this line item to Indirect Cost category.
* Materials / Supplies #1 “Hand tools and supplies” – Line item is considered indirect as it does not directly relate to the completion of the Project. Applicant must move this line item to Indirect Cost category.
* Equipment Use Expenses #3 & 4 – Compared to like Projects, daily use rate appears excessive. Applicant must provide more details on how the daily use rates were determined.
* Equipment Use Expenses #5 “Drive Belts” – Applicant is reminded Equipment only purchased through the Grants Program is eligible for regular maintenance expenses. Applicant must clarify if Equipment requiring regular maintenance (drive belts) were acquired through the Grant Program. In addition, a spare drive belt is considered an indirect expense as it does not directly relate to the completion of the Project. Applicant must move the verbiage for this item and the cost associated with it to the Indirect Cost category.
* Equipment Purchases #1 “Ford F-250 Diesel Pick-Up” – Applicant must further define how the cost was determined. In addition, Applicant must also provide what percentage of use Equipment will be used for on the Project and adjust line item cost accordingly to reflect that percentage of use.
* Others #1 “Replacement Tires” – Applicant combined all equipment type replacement tires into one line-item with an average cost for each set of tires. Applicant is reminded only actual costs for tires are reimbursed. Applicant must identify in the notes section the cost for each type of replacement tire. In addition, spare tires are considered an indirect expense as they do not directly relate to the completion of the Project. Applicant must move the verbiage for these items and the cost associated with them to the Indirect Cost category.
* Others #2 “First Aid Kit” – Applicant must provide more details on the first aid kit(s) to be purchased and how it is specific to OHV patrol. Note that standard issue first aid kits are considered Indirect Costs.
* Others #3 “Fire extinguisher” – Applicant must provide more details on the specific fire extinguisher(s) to be purchased and how it is specific to OHV patrol. Note that standard issue fire extinguishers are considered Indirect Costs.