**BLM - Ukiah Field Office**

Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for law enforcement Projects, regulation Section 4970.15.3(b)(1-5).

Failure by Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant’s Application.

If multiple proposed Projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

For proposed Projects requesting Grant funding for snow and/or winter activities. Applicants must ensure the activities and/or Equipment/Heavy Equipment requested are not and/or cannot be funded by the Department’s Winter Program (commonly referred to as the Snow Grooming Program).

*For proposed Projects requesting Grant funding for the maintenance of roads and/or trails, note that only roads and/or trails that allow “green sticker” Off-Highway Vehicles are allowed to receive Grant funding.*

Applicants are reminded that no Grant funds and/or match can be expended, or Project activities conducted in any land owned or managed by the Department except as allowed in the Grants and Cooperative Agreements Program regulations section 4970.09 (b)(10).

**General Evaluation Criteria**

* #2-5 – Applicant must verify responses by final submission.
* #7b – Applicant must further clarify if the OHV patrols performed 5 days per week are completed by LE staff with citation authority.
* #11a – Narrative does not support the selections. Applicant must provide details to support both selections to address safe and responsible OHV recreational practices/recreation.
* #11b – Narrative does not support the selection. Applicant must clarify how many onsite scheduled events are being hosted.
* #13 – Applicant must verify responses by final submission.

**Ground Operations G23-01-17-G01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* No comment.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Staff #1 “Outdoor Recreation Planner” – Applicant’s notes are inaccurate and need to be revised. Costs did not increase from previous year’s Application. In addition, this line-item did not contain any match.
* Staff #3 & 4 – Line items appear duplicative; Applicant must remove one line item or explain the need for separate line items.
* Staff #9, 11, & 12 – Applicant’s notes are inaccurate and need to be revised. Costs did not increase from previous year’s Application.
* Contracts #1 & 2 – Applicant’s notes are inaccurate and need to be revised. Costs did not increase from previous year’s Application.
* #2 Materials / Supplies “Boulders and Barriers” – Cost significantly increased compared to prior year’s Application. Applicant must provide additional details to justify the cost.
* Others #2 “Honda Pioneer Upgrades” – Bed Mat and Cargo Bag are considered an indirect expense as they do not directly relate to the completion of the Project. Applicant must move the verbiage for these items and the cost associated with them to the Indirect Cost category. In addition, winch mount and winch kit appear to be indirect expenses as they do not directly relate to the completion of the Project. Applicant must explain how these items directly support the Project or move the verbiage for these items and the cost associated with them to the Indirect Cost category.
* Others #3 “Repair & Service for OHVs” – Maintenance activities appear to be duplicative of Equipment Use Expenses #6 “OHV Annual Maintenance Expense”. Applicant must remove line item or clarify how maintenance in this line item is different from referenced line item.

***Evaluation Criteria***

* #3 – Project Description section does not support the selection of “Maintaining trail or road tread for single vehicle use”. Applicant must clarify its explanation as the Project is for maintaining “roads” and not single vehicle use trails. In addition, narrative does not support the selection of “Providing varied levels of riding difficulty”. Applicant must provide example(s) of Project activities being performed that support the selection.
* #4 – Narrative does not support the selections. Applicant must state the number of participants that attended the public meeting. In addition, Applicant must identify stakeholders and how stakeholders are stakeholders to the Project.
* #6 – Narrative does not support the selections of “Controlling OHV use” and “Providing an alternative to wet crossings where appropriate”. Applicant must provide example(s) of the activities performed in the Project that support the selections (unclear if Project activities were performed or will be performed on this Project).
* #8 – Background and/ or Project Description sections do not support the selections. Applicant states non-motorized recreational opportunities within BLM – Ukiah Field Office but does not clearly state if those opportunities are accessed by motorized use within the Project Area where trail maintenance is being performed.

**Restoration G23-01-17-R01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* #4 – Applicant must clarify what "Barriers will be used to encourage responsible OHV Use by staying on developed & marked routes” is, as it appears to be a Ground Operations activity.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Staff #4 & 5 – Line items appear duplicative; Applicant must remove one line item or explain the need for separate line items. In addition, Applicant must clarify what "monitor what OHV use” is, as it appears to be a Ground Operations activity.
* Staff #6 & 7 – Applicant must clarify what "ground disturbing work for route and facility maintenance projects” is, as they appear to be Ground Operations activities.
* Staff #8 “Natural Resource Specialist” – All Project activities except for "Oversite of soils monitoring interns" appear to be Ground Operations activities. Applicant must clarify how these activities relate to this Project.
* Staff #9 “Volunteers” – Applicant must clarify what the messaging is on the "trail signs and markers”.
* Materials / Supplies #1 & 3 – Applicant must clarify what “delineate OHV route and facilities” is, as it appears to be a Ground Operations activity.
* Materials / Supplies #2 “Signage” – Applicant must clarify what “replacement or installation of informational and route signs and decals for Green Sticker OHV routes” is, as it appears to be a Ground Operations activity.
* Materials / Supplies #3 “Barriers/Fencing” – Applicant’s notes are inaccurate and need to be revised. No matching funds are listed for this line item.
* Equipment Use Expenses #1 “BLM Vehicle Mileage” – Applicant must list what type of Equipment is included within this line item. In addition, Applicant’s notes are inaccurate and need to be revised. No matching funds are listed for this line item.
* Others #1 “Repair & Service for OHVs” – Annual maintenance for "trail maintenance & monitoring in OHV areas" are not eligible Restoration activities. Applicant must remove this line item.

***Evaluation Criteria***

* #2 – Narrative does not support the selection of “archeological and historic resources”. Applicant must identify at least one archeological and/or historical resource identified within either the California Register of Historical Resources or the National Register of Historic Places. In addition, narrative does not support the selections of “T&E listed species….” Applicant must explain the type and severity of impacts that might occur if the Project is not funded, for this selection. Lastly, Applicant must identify the number (e.g.,1, 2, 3) of “Sensitive areas”, “T&E listed species”, and “Other special-status species” rather than the names, in the boxes to the far right of the selections.
* #4 – The Project Description section does not support the selection of “Incorporation of universally recognized…”. Applicant must provide additional details in this section to support the selection.
* #7 – Narrative does not support the selections. Meetings occurred more than 12 months prior to the filing of the G23 preliminary Application. In addition, narrative does not support the selection of “The Applicant initiated and conducted publicly noticed…”. Applicant must provide the number of participants that attended the public meeting. Lastly, Applicant must identify who the stakeholders are and how they are stakeholders to the Project.
* #11 – Project Description section does not support “Greater than 10 acres…” of sensitive habitats which will be actively restored within the Project area. Monitoring, installing signs, and barriers are not considered active Restoration activities. Applicant must remove the selection.

**Law Enforcement G23-01-17-L01**

***Needs Assessment***

* No comment.

***Project Certification***

* No comment.

***Project Cost Estimate***

* Staff #1 "Law Enforcement Ranger” – Applicant’s notes are inaccurate and need to be revised. Cost did not increase from previous year’s Application.
* Staff #1 & 2 “Law Enforcement Ranger” – Applicant must clarify why there is a difference in hourly rate between the two-line items.
* Equipment Use Expenses #1 “LE UTV Annual Maintenance” – Cost significantly increased compared to prior year’s Application. Applicant must provide additional details to justify the cost.